# Article information:

英文简历的六大要素 - 知乎  
<https://zhuanlan.zhihu.com/p/352756050>

# Article summary:

1. The six essential elements of an English resume: The article highlights the six key elements that should be included in an English resume. These elements include personal information, educational background, honors and awards, certifications, work experience, and skills.

2. Translating relevant information: The article emphasizes the importance of accurately translating personal information, educational background, and certifications into English. It suggests using official websites or existing English versions of certificates for accurate translations.

3. Formatting and organization: The article provides guidance on formatting and organizing the information in an English resume. It suggests using a reverse chronological order for listing honors and awards, certifications, and work experience to prioritize recent achievements. Additionally, it advises creating a comprehensive document by compiling all translated information into one place.

# Article rating:

Appears strongly imbalanced: The article is written in a biased or one-sided way, and the information it provides is not trustworthy enough to be considered a reliable source. You should consult other sources to find reliable information on the presented issues.

# Article analysis:

这篇文章是关于英文简历的要素的介绍，但是它存在一些问题和偏见。

首先，文章只提供了一个作者的个人简历作为例子，并没有提供其他不同背景或经验的人的例子。这可能导致读者认为这是唯一正确的简历格式，而忽视了其他可能有效的方法。

其次，文章中提到政治面貌在英文简历中一般不需要提及。然而，在某些国家或特定行业中，政治面貌可能被视为重要信息。因此，作者对于是否提及政治面貌缺乏全面考虑。

此外，文章没有提供关于如何处理教育背景和获奖情况的具体建议。例如，在教育背景部分，作者只给出了一个例子，并没有说明应该如何列出多个学位或学校。同样，在获奖情况部分，作者只给出了几个例子，并没有解释应该如何选择和排列荣誉和奖项。

另外，文章没有讨论如何处理工作经验、技能和兴趣爱好等方面的信息。这些也是构成一个完整简历的重要要素，但在文章中被忽略了。

最后，文章没有提供任何证据或数据来支持所述观点。它只是给出了一些个人建议和示例，但没有提供任何研究或调查结果来支持这些建议的有效性。

总的来说，这篇文章存在偏见和不完整的报道。它只提供了一个作者的个人经验，并没有全面考虑到其他可能的情况和观点。读者应该对其内容保持批判性思维，并参考其他可靠来源来获取更全面和准确的信息。

# Topics for further research:

* Different formats for resumes
* Including political affiliation in resumes
* Handling multiple degrees or schools in education section
* Organizing and selecting honors and awards
* Including work experience
* skills
* and interests in resumes
* Supporting evidence or research for resume advice

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